



NOTTINGHAM CITY COUNCIL
COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

Date: Wednesday, 12 April 2017

Time: 2.00 pm

Place: LB 31 - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Corporate Director for Strategy and Resources

Governance Officer: Kate Morris, Governance Officer **Direct Dial:** 01158764353

AGENDA

Pages

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2	DECLARATIONS OF INTERESTS	
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ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF

POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE

MINUTES of the meeting held at LB 31 - Loxley House, Station Street, Nottingham, NG2 3NG on 15 March 2017 from 14.01 - 14.05

Membership

Present

Councillor Alex Norris (Chair)
Councillor Nicola Heaton (Vice Chair)
Councillor David Mellen
Councillor Dave Trimble

Absent

Councillor Jon Collins
Councillor Jane Urquhart

Colleagues, partners and others in attendance:

Katy Ball - Director of Procurement and Children's Commissioning
Alison Challenger - Director of Public Health
Kate Morris - Governance Officer
Steve Oakley - Head of Contracting and Procurement
Christine Oliver - Head of Commissioning

Call-in

Unless stated otherwise, all decisions are subject to call-in and cannot be implemented until 23 March 2017

66 APOLOGIES FOR ABSENCE

Councillor Jon Collins - Council Business
Councillor Jane Urquhart - Work Commitments

Jules Sebelin – Business Development Manager, Nottingham Community and Voluntary Service

67 DECLARATIONS OF INTERESTS

None.

68 MINUTES

The minutes of the meeting held on 15 February 2017 were confirmed as a correct record and signed by the Chair.

69 VOLUNTARY AND COMMUNITY SECTOR UPDATE

An update document was submitted by Jules Sebelin, Business Manager at Nottingham Community and Voluntary Services and is appended to these minutes.

RESOLVED to note the content of the update.

70 RECHARGE TO THE NHS FOR MEDICINE PRESCRIBED THROUGH PUBLIC HEALTH SERVICES - KEY DECISION

Alison Challenger, Director of Public Health introduced a report on the Recharge to the NHS for medicines prescribed through Public Health Services. She highlighted the following points:

- (a) the Council commissions public health services through Nottingham City Clinical Commissioning Group (CCG) to uphold its responsibility to provide public health services. These services range from drug and alcohol services and smoking cessation to sexual health services and they all involve prescription of medication to service users;
- (b) establishing a pooled budget arrangement through a Section 75 agreement transfer of funds to Nottingham City CCG for a 2 year period starting in April 2017 will allow the Council to carry out a comprehensive assessment of the medicines used within public health services and a greater degree of governance, monitoring and efficiency to be achieved.

RESOLVED to:

- (1) approve the spend of £1,096,000 in order to meet the prescribing costs of public health services for 2016/2017;**
- (2) approve the development of a Section 75 agreement with Nottingham City CCG as lead commissioner who will continue to administer the scheme on behalf of Nottingham City Council as part of a pooled budget arrangement;**
- (3) approve up to £1,096,000 for 2017/18 and up to £1,096,000 to support integration and efficiencies.**

Reasons for decision

The Council has a responsibility to commission public health services which involves the prescription of medications to service users. Whilst the responsibility and funding lies with the Council the costs associated with prescribing these medications are borne by Nottingham City CCG. These costs relate to payments made to community pharmacies where the prescription is dispensed and the cost of the prescription medication themselves. Nottingham City CCG has to be reimbursed for these costs.

Rather than seek annual approval for the cost of reimbursing the CCG, setting up a Section 75 agreement will allow the Council to cover the costs of prescribed medications through the Public Health Grant. As well as covering costs the setting up a Section 75 agreement with the CCG will allow the Council to monitor the service delivery and ensure that services are procured in the best way to meet the needs of citizens. The Section 75 agreement will also allow the Council to have greater insight into how the budget is spent and how efficiencies can be achieved leading to better value for money.

Other options considered

One alternative option would be to continue with the block payments that are currently used. This was rejected due to need for greater understanding of service uptake, actual usage of medicines and prescribing trends. A pooled budget will enable a better system of review and allow for potential sharing efficiencies across the wider medicines management system.

A further option is for the Council to administrate and manage the scheme directly with the NHS providers. This option was rejected as it would require additional staff to be and it would create two schemes requiring practitioners to retrieve funding from two different commissioners (the Council and the Provider) which would add complexity and deter engagement and the provision of public health services would be adversely impacted.

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Voluntary Sector Update

Charity Pulse 2017 consultation: How is Brexit affecting you and your charity?

The Voluntary Sector's annual staff satisfaction survey is now open, run by Birdsong Charity Consulting with *Third Sector* magazine. They are interested to find out what impact Brexit is having on charities. They have asked: Do you still have confidence in your leaders? Has Brexit increased your workload? Or affected your morale and motivation?

This is the 11th year of Charity Pulse, providing the sector with long-term trend information. The key findings will be published by *Third Sector* in the summer and made available to everyone free of charge. The survey is open until 7 April 2017.

We have made the consultation available through our website and e-bulletin to encourage Nottingham charities to have their say. We will also submit a response from NCVS.

Voluntary Sector Policy Forum on Food Poverty

A few years ago we compiled information on Free and Low Cost meals which we make available through our website. The information has proved useful for groups and organisations needing to signpost vulnerable families and individuals towards these services. We have recently engaged a team of Service Learning students from NTU to help us refresh this information and to conduct some research into how the services are currently being used. Our early findings from a public opinion poll have brought forth some interesting accounts from people with experience of using these services.

Considering the high level of interest in Food Poverty and the city's ambition to be a city of social eating we felt it the right time and topic to bring the sector together to look at how organisations and their service users continue to cope with austerity and to decide collectively what issues need to be moved more quickly to the top of agendas.

We will also use the latter part of the forum to have a dialogue about the best way to facilitate and manage future discussions and inform NCVS if we are adopting the right approach. Meeting will take place on Wednesday 3 May from 10.00 until 1 at 7 Mansfield Road.

One Nottingham Voluntary and Community Sector Strategic Reference Group

One Nottingham is setting up a new Strategic VCS Reference Group, to support the VCS One Nottingham Board members. It is an opportunity to identify strategic issues affecting the city and collaborate with a range of partners to formulate responses to these.

A call for Expressions of Interest is going out this week and is open until 4th April.

We have been involved in the work and our continued involvement means that even the smallest of organisations can have a say. One Nottingham is also aware of our policy forums and we are committed to working together to join things up. We firmly believe there is no single 'right way' to manifest and represent the voice of the sector.

D2N2 SIEAG refresh of Social Inclusion Strategy and other LEP information

The Voluntary sector led Social Inclusion and Equalities Advisory group for the D2N2 LEP is overseeing the refresh of the Social Inclusion Strategy. At the same time the LEP's Strategic Economic Plan (SEP) is being updated. We have concluded that the two documents are not mutually exclusive and that there is a case to be made for Inclusive Growth to be embedded within all parts of the SEP. A piece of work linking the two strategies together will be commissioned shortly and a SIAEG sub-group will assist in the development of the specification.

We see this as a real opportunity to look at systematic change within economic development. The LEP is not only a powerful economic driver but that it is an enabler of even those most distant from the labour market to participate in opportunities.

We are also fortunate that the D2N2 LEP was an early adopter of Social Inclusion which can bring delivery opportunities for parts of the Community and Voluntary sector. In fact two of the Building Better Opportunities Programmes (Towards Work and Money Sorted) will be launched in early May. Both programmes are VCS led and have over 40 organisations in the delivery supply chain.

Community Programme for D2N2 tender launch date imminent

This is an additional social inclusion programme intended to be complimentary to Building Better Opportunities and other employment programmes and is aimed at those hardest to reach in the labour market and may be seen as a pre-pre-employment programme. This phase will feature a 'grant with support' model and will be accessible to even small voluntary organisations, especially those that aren't included in BBO delivery. Once DWP has given final sign-off the tender could be expected as early as April.

Looking After Each Other (LAEO)

We continue to work with NCC to develop the reach of LAEO and are currently developing a Volunteer / Helping Strategy for the city as part of this work. While LAEO highlights the more informal aspects of volunteering through doing good deeds or being a good neighbour for instance, there is recognition that individuals need to be supported appropriately to do this safely and effectively.

Upcoming report on the past year of Support for the Voluntary Sector

At the April Sub-committee meeting we will report back on our involvement delivering some elements of Support for the Voluntary Sector through the Area Based Grant and COI arrangements. One of our Group Development Workers will attend to give feedback on the process and to report on challenges and opportunities groups have encountered when looking for support.

CYPPN and VAPN Networks

There are 160 organisation members of the Children and Young People's Provider Network CYPPN
There are 179 organisation members of the Vulnerable Adult Provider Network (VAPN)

The networks continue to contribute to the health and wellbeing across the city and are in attendance at over 40 strategic and partnership boards. A full report on the Networks will be made available with the minutes from this meeting.

Agenda Item 5

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE – 12/04/17

Subject:	NCC and CCG Joint Commissioning Priorities		
Corporate Director(s)/ Director(s):	Candida Brudenell: Assistant Chief Executive Katy Ball: Director of Commissioning and Procurement		
Portfolio Holder(s):	Councillor Alex Norris, Portfolio Holder for Adults and Health		
Report author and contact details:	Chris Wallbanks, Strategic Commissioning Manager. Chris.Wallbanks@nottinghamcity.gov.uk		
Key Decision	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Subject to call-in <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Reasons: <input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
Total value of the decision: N/A			
Wards affected: N/A		Date of consultation with Portfolio Holder(s): Councillor Alex Norris 21/03/2017	
Relevant Council Plan Key Theme:			
Strategic Regeneration and Development			<input type="checkbox"/>
Schools			<input type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input checked="" type="checkbox"/>
Energy, Sustainability and Customer			<input type="checkbox"/>
Jobs, Growth and Transport			<input type="checkbox"/>
Adults, Health and Community Sector			<input checked="" type="checkbox"/>
Children, Early Intervention and Early Years			<input checked="" type="checkbox"/>
Leisure and Culture			<input type="checkbox"/>
Resources and Neighbourhood Regeneration			<input type="checkbox"/>
Summary of issues (including benefits to citizens/service users):			
This report sets out the commissioning priorities for Nottingham City Council and the joint Commissioning Priorities for Nottingham City Council (NCC) and Nottingham City Clinical Commissioning Group (CCG) for 2017-2018 which will form the basis of the work programme for both organisations and will inform the prioritisation of resources.			
The commissioning priorities will provide an important catalyst for:			
<ul style="list-style-type: none"> • Improving outcomes and choice for adults, families and children • Reducing cost where appropriate • Improving service provision and • Increasing the focus on prevention and early intervention 			
Exempt information:			
None			
Recommendation(s):			
1. To approve the main areas of activity identified within the NCC Commissioning Priorities Plan (Appendix 1) and the NCC and CCG Joint Commissioning Plan (Appendix 2)			

1 REASONS FOR RECOMMENDATIONS

- 1.1 Agreement of the commissioning priorities for 2017/18 will establish the work programme for the City Council and the CCG and enable resources to be allocated effectively.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Discussions have taken place with relevant partners in relation to the commissioning priorities for 2017/18. These were based on consideration of citizen outcomes, policy and legislative requirements, contractual issues, budgetary issues, time since last review, partnership priorities and deliverability. The plans will form the basis for the allocation and prioritisation of resources for the forthcoming year in order to deliver improved outcomes for Nottingham citizens, transformational change and systemic efficiencies.
- 2.2 This plan identifies NCC priorities and our combined priorities across health and social care provision and will underpin the work of the Commissioning Executive Group and the Health and Wellbeing Board.
- 2.3 As a result of this engagement and prioritisation process, commissioning activity for the coming year has been aligned as far as possible with the outcomes and priority areas identified within the Health and Wellbeing Strategy.
- 2.4 Activity relating to improving physical health outcomes has been listed under the outcome 'People in Nottingham adopt and maintain Healthy Lifestyles'. Activity relating to improving mental health has been listed under the outcome 'People in Nottingham will have positive Mental Wellbeing and those with Serious Mental illness will have good physical health'. Activity relating to empowering people to live healthy lives or activity relating to wider system change, including services working better together, which will ultimately support people to live healthier lives, has been listed under the outcome 'There will be Healthy Culture in Nottingham in which citizens are supported and empowered to live healthy lives and manage ill-health'. Finally, activity relating to improving citizens' physical environment has been listed under the outcome 'Nottingham's Environment will be sustainable; supporting and enabling citizens to have good health and wellbeing'
- 2.5 The attached plans identify activity undertaken by NCC Commissioners only (Appendix 1) and activity that is being undertaken jointly by NCC and CCG Commissioners (Appendix 2)
- 2.6 In addition to the activity identified in the plans, it is recognised that all partners will have additional priorities and 'business as usual' that will also require resource allocation.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Other options for commissioning priorities may have been considered as part of early discussions with partners. Where these have been rejected it would be on the basis of application of the following considerations:
- Outcomes for children, adults and families
 - Financial factors
 - Policy Framework

- Contractual issues
- Time since last review
- Partnership priorities
- Deliverability

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

4.1 The finances associated with each area of activity have been identified where possible. Further analysis of spend contained within each area of activity will be undertaken in order to identify potential efficiencies

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

5.1 This report does not raise any significant legal issues and any Crime and Disorder Act implications arising from the recommendations in this report are positive

6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

6.1 This report has no implications in relation to property assets or associated Infrastructure at this stage.

7 SOCIAL VALUE CONSIDERATIONS

7.1 As part of the co-productive engagement process integral to each commissioning review, consideration will be given to how the services being commissioned could improve the economic, social and environmental wellbeing in Nottingham. By virtue of the type of services being commissioned, social improvements are expected to be delivered, particularly for those receiving services, but also economic improvements are expected with regard to the terms under which service providers employ their staff. Such considerations will support compliance with Public Services (Social Value) Act 2012 and this will be embedded in any procurement process

8 REGARD TO THE NHS CONSTITUTION

8.1 Local authorities have a statutory duty to have regard to the NHS Constitution when exercising their public health functions under the NHS Act 2006. In making commissioning decisions relating to public health functions, we have properly considered the NHS Constitution where applicable and have taken into account how it can be applied in order to commission services to improve the health of the local community

9 EQUALITY IMPACT ASSESSMENT (EIA)

9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because: does not relate to any new service provision.

10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

10.1 None

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

11.1 Public Services (Social Value) Act 2012

12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

12.1 Christine Oliver: Head of Commissioning, Nottingham City Council

Tel: 0115 8765731

Jo Williams: Assistant Director of Health and Care Integration, Nottingham City Clinical Commissioning Group

joanne.williams@nottinghamcity.nhs.uk

NCC Commissioning Intentions 2017/18 v1

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
1. People in Nottingham adopt and maintain Healthy Lifestyles						
Continuing						
Drug and Alcohol Inpatient Review	Inpatient provision was out of scope for the current commissioning of substance misuse services. A review of level of need is required based on 16/17 activity	Timescales to be confirmed. All of the following to be completed by end of 17/18 <ul style="list-style-type: none"> • Approval to extend contracts to 31.3.18 • Partnership discussions on-going regarding RADAR. Consultation, market development and assessment against other areas to be undertaken in Q1 17/18 • Review level and profile of need • Review current provision • Identify unmet need • Options appraisal • Commissioning intentions determined • Current provider notified • <i>Should decision be to tender, procurement plan developed and market development undertaken</i> 	IB	KB CO	Review completed. Commissioning intentions determined. Plan for any procurement in place (any procurement to begin Q1 17/18). Current providers notified.	tbc
2. People in Nottingham will have positive Mental Wellbeing and those with Serious mental illness will have good physical health						
All activity in joint plan						

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
3. There will be a Healthy Culture in Nottingham in which citizens are supported and empowered to live healthy lives and manage ill-health						
New						
Care, Support and Enablement (CSE)	CSE provides supported living for citizens in their own tenancies as well as outreach support to enable participation within the community. There is a strong policy drive for citizens to be placed in 'settled tenancies' rather than residential care.	<ul style="list-style-type: none"> Analysis April 17 Plan May-June ITT September Award contract December New Service in place February 18 	CG	HJ	New CSE model in place	No savings anticipated
Continuing						
Social Inclusion	Review of current contracts providing supported housing projects and related Independent Living Support Services for citizens at risk of social exclusion	<ul style="list-style-type: none"> Initiation Jan/Feb 17 Analysis Feb-April 17 Plan April-May 17 Recommendations to CPSC in June/July New arrangements from Q4 17/17 or Q1 18/19 	BL	KB CO	New services in place	Circa £4.3m
Domestic and Sexual Violence Review In scope: Domestic Violence Refuges. Stronger Families & Rise Children's Workers Implementation of domestic & sexual violence contracts	New services for Domestic Violence, Sexual Violence and prevention tendered and awarded and new services commenced April 2016. These contracts plus all other dsv services have an end date of March 2019. JCG to discuss forward plan for this in their March 17 meeting	Review to begin in January 2018 and a timeline to be agreed	IB	CM TS		
Criminal Justice Treatment Service Review	Contract due to end April 2018. Lease on current Adult Offender Building December 2017. The review will focus on how the	<ul style="list-style-type: none"> Review to begin January 2017 	IB	KB CO		£1,234,157

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
	service has been impacted by changes in the criminal justice system such as the split in the probation service and the re-alignment of IOM					
4. Nottingham's environment will be sustainable; supporting and enabling its citizens to have good health and wellbeing						

Key- Initials:

Nottingham City Council

- KB – Katy Ball
- HJ – Helen Jones
- CM – Colin Monckton
- CG – Clare Gilbert
- TS – Tim Spink
- IB – Ian Bentley
- BL – Bobby Lowen
- CO – Christine Oliver

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NCC and CCG Joint Commissioning Intentions 2017/18 v4

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
1. People in Nottingham adopt and maintain Healthy Lifestyles						
<u>Continuing</u>						
Healthy Lifestyles	To determine the most effective use of resource available from the Public health Grant in supporting citizens to increase physical activity, improve diet and nutrition, reduce obesity and reduce smoking	<ul style="list-style-type: none"> New services begin in April 17 	JW LP GM(CCG)	RS	Effective implementation of services demonstrated through monitoring	£600k pa
2. People in Nottingham will have positive Mental Wellbeing and those with Serious mental Illness will have good physical health						
<u>Continuing</u>						
2a.Integrated Mental Health Accommodation Pathways Opportunity to consider whole system support from inpatient mental health services through to community based accommodation and support.	Overall performance of MH provision is not well understood. Commissioning activity to date has not looked across areas of provision or produced joined-up plans. This is an opportunity to explore integration, particularly integration of physical and mental health in care delivery. Increase in MH presentations in general needs homelessness services. Initial 3 year contract term for supported accommodation due to expire at the end of 16/17.	Subject to initial scoping and further development of model. <ul style="list-style-type: none"> Scope – July 2016 Contracts to be extended to March 18 Initial findings of analysis Feb 17 Risk plan in place Feb 17 Phase 2 <ul style="list-style-type: none"> Analysis completed April 17 CEG and HWB sign off June 17 Tender process commences Oct 17 	RG RJ(CCG)	JW	Cross system plan for provision of MH services aligned to priorities in the Wellness in Mind Strategy. Further outcomes (i.e. design of services and award of contracts) subject to plan.	Circa £1.7m pa (NCC contracts)
2b.Future in Mind Transformation Plan (including CAMHS work) Promoting resilience, prevention and early intervention Improving access to effective support Care for the most vulnerable children Accountability and transparency Developing the workforce	Future in Mind is Government Guidance on promoting, protecting and improving children and young people's mental health and wellbeing. All areas have been asked to baseline their provision and submit an action plan. Supportive funding has been	<ul style="list-style-type: none"> Strengthen the perinatal mental health pathway across Nottinghamshire and Nottingham City March 18 Transition of young people requiring ongoing mental health support upon reaching adulthood 17/18 	LP CAW SQ CR(CCG)	KB HD LA(CCG)	Delivered Yr 2 objectives.	TBC

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
Development of a Section 75 Agreement between NCC and CCG to formalise the joint funding arrangements	made available nationally.	<ul style="list-style-type: none"> • Further embed a system without tiers, including the development and implementation of care bundles by March 2017 • Further strengthen access arrangements for children and young people in need of emotional and mental health support by March 18 • Scope out commissioning arrangements for LAC CAMHS by March 18 • Deliver improvements to the pathway for children and young people with potential ASD or ADHD by July 2017. • Promote whole school approaches to MHWB by embedding and evaluating the Healthy Schools Health Improvement Model March 18 • Increase capacity in the system to support more CYP by March 18 • Develop a website for CYP by June 17 • S75 in place for April 17 				
3. There will be a Healthy Culture in Nottingham in which citizens are supported and empowered to live healthy lives and manage ill-health						
<u>New</u>						
3a. Greater Notts. Self-Care STP Work stream (Preventative Services)	Self-care is a key work strand within the STP. Helen Jones is the lead for Greater Notts. Interventions that enable community inclusion have been recognised as a key mechanism	<ul style="list-style-type: none"> • Scoping current services March –May 17 • Establishing City/County Project Group • Determining Scope of review 	CG JW(CCG)	HJ	Common evaluation methodology for 'edge of care' services Development of	TBC

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
	<p>for effectively managing demand. ASC are re-shaping provision to Care Delivery Groups aligned community based care. We have identified the need for an increased level of community support to prevent people requiring care. We have aligned the Looking After Each Other (LAEO) work into this commissioning review.</p>	<ul style="list-style-type: none"> Evaluating Vulnerable people's preventative Service 			STP self-care PID	
<p>3b. Home and Nursing Care Provision including Pricing Structures</p>	<p>Procurement are undertaking a review of Fair Price for Care to look at standard packages for the frail elderly and at high cost packages of care. Value of residential provision is approximately £37 million The CCG are reviewing their offer to nursing homes so working together to resolve shared issues will be beneficial.</p>	<ul style="list-style-type: none"> Tender for consultant to undertake Fair Price for Care Review April 17 Report completed Sept 17 Recommendations on older people's provision November 17 Recommendations on higher packages of care - TBC 	CG GM	HJ SS(CCG)	New pricing structure for care homes New health offer for care homes	TBC

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
3c. Information, Advice and Support Services (including Keyworker Service, SEND Engagement and links with the LiON Directory)	Statutory function in line with SEND reforms Maximise the potential of commissioned services; Ask Us, Ask Iris, Keyworker Service, SEND Engagement, Dispute Resolution Service Joint work with County Council and Health. Ensure support for the Education and Health Care Plan process is sustainable (Key Workers funding is non-recurrent) Remove confusion and duplication between current range of support (commissioned and otherwise) Drive whole system use of LiON Directory Current contracts/SLAs end 31 st March 2018	<ul style="list-style-type: none"> PID – Dec 2016 Analysis Plan – Jan 2017 Report to CEG – direction of travel – March 2017 Options Generation April 2017 Analysis complete April 2017 Model developed May 2017 Spec/s developed June/July 2017 Procurement Aug-Dec. 2017 New service/s in place from April 2018 	CG CR(CCG)	JW	New service/s in place, ready to commence	TBC
Continuing						
3d. Joint Health and Social Care-Development of a Savings Plan (QIPP) Work with the CCG to develop a joint savings plan	Supports integrated care. More effective and efficient cross agency commissioning	TBC	CG TBC (CCG)	HJ CW MP JW LB (CCG)		CHECK
3e. Integrated Commissioning of Health and Social Care Adult Provision -Better Care Fund (BCF)	The BCF supports integrated provision between Health and Social Care	<ul style="list-style-type: none"> To determine the services that sit within the BCF April 17 To develop the BCF narrative to align more closely with the STP – April 17 To oversee and monitor the BCF throughout the year 	CG IS(CCG)	HJ CM DS MP JW LB (CCG)	BCF Plan will be in place	N/A

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
		<ul style="list-style-type: none"> To use the metrics to inform and promote change 				
3f. Child Development Review Phase 1 (Integrated 0-5 Children's Services) In scope: Health Visitors, Family Nurse Partnership, 5-19 Public Health Nurses Breast Feeding Peer Supporters, Children's Nutrition Team, Early Help Team, Review all services and identify duplication and gaps in provision Consider evidence-based approaches and where these can be used instead of non-evidence based activity Develop a new pathway of services Develop a shared outcomes framework Consider and procure an effective integrated model	Maximise the potential of commissioned services; Health Visitors, FNP, Breast Feeding Peer Supporters, Children's Nutrition Team and internal Early Help Service to work in an integrated way with a shared outcomes framework and indicator set.	<ul style="list-style-type: none"> Service model finalised by April 17 Draft tender spec by May17 Tender for a delivery partner to work with internal services begins in May 2017 (Subject to change depending on model agreed) New integrated model implemented April 2018 	CAW CR(CCG)	CB KB HB SS LA (CCG)	Integrated 0-5s Service in place	Circa £13m which includes contracts for services in scope
3g. Home Care Review of Homecare system including Framework provision and role of internal provision. Consideration of Standard Homecare and re-design of Urgent Homecare. Aim to align with Notts County provision where practical and incorporate health related homecare	Current System does not have enough capacity and is under increasing pressure. Current Framework expires Dec 2017.	<ul style="list-style-type: none"> Proposed model to go to be signed of May 31st Report to CPSC July ITT to be issued August New contracts to be issued Nov 17 New services to be in place April 18 	CG CK JW(CCG)	CM HJ	Model agreed and service contracted	N/A
3h. Assistive Technology expansion Integrate existing assistive technology	Remove duplication and confusion. Build on positive findings of external evaluation.	<ul style="list-style-type: none"> Integrated Service established by October 2016 	DM	CM JW	New services in place	Circa £1.015m pa BCF

Commissioning Activity and Scope	Rationale	Key Milestones	Lead/s	Director /Sponsor	Year End Outcome – where will we be?	Financial Information/ savings
(AT) services (Telecare and Telehealth) into a single service. Develop an AT commercial service. Provide clinical hub video conferencing support for care home residents. Develop new AT initiatives.	Support self-care for citizens Reduce admissions from care homes Harness new technologies.	<ul style="list-style-type: none"> Commercial service established by April 2017 Clinical hub operational by October 2016 Ongoing 				

Key- Initials:

Nottingham City Council

CB – Candida Brudenell
 KB – Katy Ball
 HJ – Helen Jones
 HB – Helen Blackman
 CM – Colin Monckton
 HD – Helene Denness
 CG – Clare Gilbert
 RG – Rasool Gore
 SQ – Sarah Quilty
 DM – Dave Miles
 CAW – Chris Wallbanks
 CW – Ceri Walters
 RS – Rachel Sokal

Nottingham City Clinical Commissioning Group

DM – Dawn Smith
 SS – Sally Seeley
 LA – Lucy Anderson
 JG – Jane Godden
 MP – Maria Principe
 JW – Jo Williams
 CR – Charlotte Reading
 RJ – Rachel Jenkins
 LP – Lucy Peel
 CK – Claire Kent
 GM – Gemma Markham
 GW – Gemma West

Agenda Item 6

COMMISSIONING AND PROCUREMENT SUB-COMMITTEE
12th April 2017

Subject:	NOTTINGHAM CITY COUNCIL PROCUREMENT PLAN 2017- 22		
Corporate Director(s)/ Director(s):	Katy Ball, Director of Commissioning and Procurement		
Portfolio Holder(s):	Councillor Alex Norris – Portfolio Holder for Adults and Health		
Report author and contact details:	Jo Pettifor, Category Manager – Strategy and People Jo.Pettifor@nottinghamcity.gov.uk 01158765026		
Key Decision	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Subject to call-in <input type="checkbox"/> Yes <input type="checkbox"/> No
Reasons: <input type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £1,000,000 or more taking account of the overall impact of the decision			<input type="checkbox"/> Revenue <input type="checkbox"/> Capital
Significant impact on communities living or working in two or more wards in the City			<input type="checkbox"/> Yes <input type="checkbox"/> No
Total value of the decision: Nil			
Wards affected: All	Date of consultation with Portfolio Holder(s): Councillor Alex Norris 21 March 2017		
Relevant Council Plan Key Theme:			
Strategic Regeneration and Development			<input checked="" type="checkbox"/>
Schools			<input checked="" type="checkbox"/>
Planning and Housing			<input type="checkbox"/>
Community Services			<input checked="" type="checkbox"/>
Energy, Sustainability and Customer			<input checked="" type="checkbox"/>
Jobs, Growth and Transport			<input checked="" type="checkbox"/>
Adults, Health and Community Sector			<input checked="" type="checkbox"/>
Children, Early Intervention and Early Years			<input checked="" type="checkbox"/>
Leisure and Culture			<input checked="" type="checkbox"/>
Resources and Neighbourhood Regeneration			<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users): This report presents the Nottingham City Council Procurement Plan for 2017 – 2022 which sets out the Council's planned programme of procurement activity for all goods, works and services over this five year period. The Plan is attached at Appendices 1- 3. The outcomes of procurement activity undertaken during 2016/17 will be reported in the 'Procurement Strategy Implementation Update Report' in June. Investment in the local economy has continued to be a key achievement during this year; with a total of £48.2m contracts (representing 65% of the total) awarded to local suppliers by March 2017.			
Exempt information: None			
Recommendation(s):			
1 To note the Nottingham City Council Procurement Plan 2017 – 2022.			
2 To note that the Procurement Plan is indicative of planned procurement activity and timescales, which may be subject to change dependent on the outcomes of the strategic commissioning process, service budgets and priorities and the full consideration of procurement options for each requirement.			
3 To note that the outcomes of procurement activity undertaken in accordance with the Plan during 2017/22 will be reported at the end of the year.			

1 REASONS FOR RECOMMENDATIONS

- 1.1 The Procurement Plan is a key mechanism in the implementation of the Nottingham City Council Procurement Strategy 2014-17, enabling the planning of procurement activity to deliver the Council's strategic priorities:
- Grow the local economy
 - Drive increased local job opportunities for local people
 - Deliver effective value for money for our citizens
 - Lead as an Early Intervention City
 - Lead as a Green City
- 1.3 The Procurement Plan supports compliance with the Public Procurement Regulations and the Contract Procedure Rules of the Council's Financial Regulations by enabling procurement activity to be planned and undertaken within the duration of existing contracts. This minimises the need for dispensation from the Financial Regulations to be sought to extend contracts beyond their expiry date without formal tendering being undertaken, other than in genuinely exceptional circumstances. This is particularly important in relation to goods and services that are subject to the full application of the European Procurement Directives.
- 1.4 The Procurement Plan provides information for internal and external stakeholders about planned procurement activity and presents a clear, transparent and robust process of procurement planning. It facilitates joint working with partner organisations and collaboration in procurement activity. It allows other service departments (such as Legal Services) to include support for procurement activity in their work plans.
- 1.5 The Procurement Plan supports the Council's commercialisation agenda by enabling potential 'Make or Buy' opportunities to be identified in a timely way in advance of existing contracts being due for renewal. It facilitates the forward planning of 'Make or Buy' considerations by the Make or Buy Panel.
- 1.6 The Procurement Plan informs provider markets about forthcoming opportunities to bid for contracts with the Council; enabling potential suppliers to prepare for these and enabling market development support to be offered.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 A Procurement Plan was first developed to align the planning of procurement and contracting activity for commissioned services with the Strategic Commissioning Intention Review programme. The Plan was first reported to Executive Commissioning Sub Committee at its meeting on 23 May 2012 and has subsequently been updated regularly and routinely reported to Committee.
- 2.2 A copy of the Procurement Plan 2017 – 2022 is attached at Appendices 1- 3. It presents planned and anticipated procurement activity across the Council; showing the expected commencement and completion dates and anticipated key stages for each project. The format of the Plan is based on the three procurement categories managed by the Procurement Team within Strategy and Resources. These are:
- 'People' - commissioned services for citizens, including: social care and support for vulnerable adults and children, Community, Public Health and education services;

- ‘Places’ – including: major projects, minor works, highways, school capital works, safety and compliance, operator services and temporary structures;
- ‘Products’ – including: transport, energy, waste, environmental services, professional services, ICT, soft facilities management and business support.

2.2 The Procurement Plan is indicative of anticipated procurement activity and may be subject to change, for example based on the outcome of commissioning decisions or due to changes to service budgets and service priorities. The procurement options for each requirement are considered as part of the commissioning process based on a number of factors, including whether the services are required in future, whether remodelling is necessary, consideration of ‘Make or Buy’ options, compliance with the Council’s financial regulations and Public Procurement Regulations, and the overall risks, costs and benefits of tendering. All procurement activity is planned in accordance with the core principles of the Nottingham City Council Procurement Strategy 2014-17:

- Economic, social and environmental well-being;
- Maximising savings;
- Citizen focus;
- Governance, fairness and transparency;
- Partnership and collaboration;
- Innovation and improvement.

2.3 The outcomes of procurement activity undertaken during 2015/16 were reported in the ‘Procurement Strategy Implementation Update’ report in July 2016. A key achievement during this year was the investment of £184m into the local economy through contracts awarded to local suppliers; representing 76% of the total value of contracts awarded in the year. During the last year there has been an increase in the use of concession contracts, supporting the Council’s commercialisation agenda by generating income for Departments.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 Do nothing. This would impact on the planning of the Council’s procurement activity across all goods, works and services. It would risk non-compliance with the Council’s Contract Procedure Rules and Financial Regulations through contracts needing to be extended beyond their expiry date due to procurement activity not being undertaken in a timely way. In relation to commissioned services it would impact on the alignment of procurement activity with the programme of Commissioning activity undertaken within Strategy and Resources. For these reasons, this option was rejected.

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

4.1 The recommendations of this report do not have any specific financial implications.

4.2 As each element of the Procurement Plan set out in Appendices 1- 3 is undertaken, separate approvals will be required by the relevant Board or Portfolio Holder decision as appropriate.

4.3 This approval will include the appropriate financial implications and recommendations ensuring budget availability and aligning any procurement savings captured as part of the Medium Term Financial Plan (MTFP).

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND INCLUDING LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 The Council's Contract Procedure Rules and Financial Regulations and European Procurement Regulations dictate that the Council should undertake a formal tender process for the award of contracts of a particular value. The Procurement Plan addresses the risk of non-compliance with these Regulations by providing a tool for planning procurement activity across all contracts based on their expiry date.
- 5.2 The Procurement Plan sets out an ambitious programme of procurement activity for the Council across all categories of goods, works and services. Planned procurement activity includes the re-tendering of existing contracts prior to expiry, alongside anticipated procurement to meet new priorities identified through the strategic commissioning process. The delivery of this programme of activity depends upon the necessary resources being available. The number of tenders actually undertaken will be dependent on the outcomes of the commissioning process for each requirement (including the consideration of procurement options and implications) and will be subject to decision making through the commissioning process.

Legal Observations

- 5.3 The Legal Services Team will provide support and contribute to the delivery of the Procurement Plan by advising on relevant legislation, legal and commercial risks, compliance with the City Council's Constitution and drafting and approving of contract documents.

Andrew James, Team Leader Contracts and Commercial, Legal Services

6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISIONS RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE (STRATEGIC REGENERATION COMMITTEE REPORTS ONLY)

- 6.1 This decision does not have any implications for strategic assets and property.

7 SOCIAL VALUE CONSIDERATIONS

- 7.1 The Nottingham City Council Procurement Strategy 2014-2017 sets out how procurement will drive the Council's key priorities of economic growth, social value and sustainability. It outlines how procurement will contribute to the economic, social and environmental well-being of the City through consultation, supporting the local economy, social benefits and protecting the environment.
- 7.2 For each procurement process, consultation will be undertaken and full consideration will be given to how the goods, works or services procured could improve economic, social and environmental well-being in Nottingham, in accordance with the Public Services (Social Value) Act 2012. Social value considerations will be made throughout the procurement process to ensure opportunities are maximised to improve the wellbeing of the City and its citizens. In relation to commissioned services for vulnerable adults and children, social improvements are expected for those receiving services.

- 7.3 Procurement activity undertaken in accordance with the Procurement Plan will support the implementation of the Council's Business Charter, through the inclusion within eligible contracts of relevant contract specific requirements and targets based on the principles of the Charter. To maximise the economic, social and environmental benefits delivered from each contract, the contract requirements and targets will be developed in each case as appropriate and proportionate to the contract being procured.
- 7.4 A Procurement Project Register is maintained as a mechanism to monitor the outcomes of procurement activity undertaken, in particular progress against the key economic, social and environmental targets within the Procurement Strategy.

8 REGARD TO THE NHS CONSTITUTION

- 8.1 This is considered where appropriate for relevant service areas.

9 EQUALITY IMPACT ASSESSMENT (EIA)

- 9.1 Has the equality impact of the proposals in this report been assessed?

No



An EIA is not required because:

This report does not contain proposals for new or changing policies, services or functions, financial decisions or decisions about implementation of policies developed outside the Council

10 LIST OF BACKGROUND PAPERS RELIED UPON IN WRITING THIS REPORT (NOT INCLUDING PUBLISHED DOCUMENTS OR CONFIDENTIAL OR EXEMPT INFORMATION)

- 10.1 None

11 PUBLISHED DOCUMENTS REFERRED TO IN THIS REPORT

- 11.1 Quality and Commissioning Procurement Plan Report – Executive Board Commissioning Sub-Committee, 23 May 2012.
- 11.2 Nottingham City Council Procurement Strategy 2014-17
- 11.3 Procurement Strategy Implementation Update - Report to Commissioning and Procurement Sub Committee, 13 July 2016
- 11.4 Public Services (Social Value) Act 2012

12 OTHER COLLEAGUES WHO HAVE PROVIDED INPUT

- 12.1 Andrew James, Team Leader Contracts and Commercial, Legal Services 0115 8764431
- 12.2 Darren Revill, Senior Commercial Business Partner 0115 8763675

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